

國立中山大學 113 學年度第二學期短期研修生離校手續單  
*National Sun Yat-sen University*  
*Leaving Procedures Sheet for International Visiting Students*

學院/系所別 College/Dept./Institute Enrolled :

學號 Student ID No. :

姓名 Name :

*Return Date:*

辦理單位 Contact Office	辦理事項 Descriptions	承辦人簽章 Signature/Stamp
學院/系所 College/Dept./Institute Office	至學院/系所蓋章 Stamp at College/Dept./Institute Office	系所 Dept./Institute  學院 College
車輛管理委員會 Vehicle Management Committee	結清違規處理費 Pay off the fines for violating the rules (if any).	
國際事務處 (行政大樓 行 2004) Office of International Affairs (Administration Building 2 <sup>nd</sup> floor Room 2004)		
註冊課務組(行政大樓 行 6007) Registration & Curriculum Division (Administration Building 6 <sup>th</sup> floor Room 6007)	(由國際處)繳回離校手續單 Return the Leaving Procedures Sheet (by OIA staff).	

註：

1. 學生須於辦妥離校手續，將本單繳回註冊課務組後，始可離校。

Note :

1. Students may leave the university after all the procedures are completed.